

2025 ELECTED OR RE-ELECTED CHURCHWARDEN'S DECLARATION

Parish: _____ **Church:** _____

The following churchwarden was chosen at a meeting duly convened for this purpose and held after due notice on _____ 2025.

Name of Chairman: _____

Signed: _____

CHURCHWARDEN DECLARATION

Name: _____
(Please print full name & titles)

Email Address: _____

Telephone: _____

I DO SOLEMNLY DECLARE that I will faithfully and diligently perform the duties of the office of churchwarden for the above parish during the period of my appointment and that I am not disqualified from holding that office as churchwarden under section 2 (1), (2) or (3) of the Churchwardens Measure 2001.

Signed (by churchwarden): _____ **Date:** _____

This form should be retained by the Churchwarden and brought with you to the Bishop's Visitation Service.

Important Notes:

- 1) The main duties of a churchwarden are set out in Canon E1. Churchwardens: -
 - Are the officers of the bishop (not the incumbent or PCC) (E1.4);
 - Must be foremost in representing the laity and co-operating with the incumbent (E1.4);
 - Must use their best endeavours by example and precept to encourage the parishioners in the practice of true religion and to promote unity and peace among them (E1.4);
 - Must discharge the duties assigned to them by law and custom (E1.4). (Examples of this are their duties in relation to the offerings or collections in the church, and the duties imposed on them by section 5 of the Care of Church and Ecclesiastical Jurisdiction Measure 1991 in relation to the church building and the land and articles belonging to it);
 - Must maintain order and decency in the church and churchyard, especially during the time of divine service (E1.5).
 - Hold the title of the moveable goods of the church, must keep an inventory of those goods and keep it up to date, and must hand over the goods to their successors, who must check the inventory (E1.5).
 - **Ensure DBS certificate is valid and all necessary Safeguarding training has been completed.**
- 2) The disqualifications are:
 - a) disqualification as a charity trustee under the Charities Act 2016
 - b) convictions within Schedule 1 to the Children and Young Persons Act 1933
 - c) disqualification under section 10(6) of the Incumbents (Vacation of Benefices) Measure 1977
 - d) inclusion in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006).

If you are in any doubt as to whether you are disqualified, please contact the Diocesan Registrar before signing this form